

# **OTSEGO COUNTY CAPITAL RESOURCE CORPORATION**

**September 22, 2016**

## **Meeting Minutes**

### **CALL TO ORDER**

Chair Devin Morgan called to order the meeting of the OCCRC at 10:48 a.m. at the offices located at 189 Main Street, Suite 500, Oneonta, NY. Voting members present were Devin Morgan, James Jordan, Joseph Bernier, James Salisbury, Rich Hulse and Craig Gelbsman.

Also in attendance were staff members Sandy Mathes, Elizabeth Horvath, and Joseph Hughes; agency counsel Kurt Schulte and Joseph Scott; and intern Natalie May of Hartwick College.

### **MEETING MINUTES**

Minutes from the August 25, 2016 meeting were presented to the Board. Mr. Bernier moved to accept the minutes. Mr. Hulse seconded the motion and the minutes were accepted by unanimous voice vote.

### **TREASURER'S REPORT**

Ms. Horvath presented the current financials to the Board, noting that there was nothing remarkable in this month's reports. Mr. Bernier moved to approve. Mr. Salisbury seconded and the motion passed by unanimous voice vote.

### **BILLS TO BE PAID**

Ms. Horvath presented the bills to be paid. Mr. Bernier moved to approve the Bills to be Paid. Mr. Salisbury seconded, and the motion was passed by unanimous voice vote.

### **CEO's REPORT**

Please refer to the September 22, 2016, COIDA meeting minutes for a summary of the joint IDA/CRC CEO's report presented by Mr. Mathes on this day.

### **REPORT OF THE COMMITTEES**

#### **Audit and Finance Committee and Project Committee**

Joint Report with the September 22, 2016 COIDA Board meeting.

### **MOTIONS and RESOLUTIONS**

None

## **UNFINISHED BUSINESS**

There was no unfinished business.

## **NEW BUSINESS**

There was no new business.

## **ADJOURNMENT**

There being no further business, Mr. Bernier moved to adjourn the meeting at 10:53 a.m., Mr. Salisbury seconded and the meeting was adjourned.

The next meeting of the OCCRC Board will take place on October 27, 2016, immediately following the COIDA Board meeting, at 189 Main Street, Oneonta NY.